

## Transferring Dual Credits to Post-Secondary

### For Georgian College:

- ❖ Dual credits taken at Georgian College will automatically show up in a student's records once the student passes.
  - It is important that dual credit students use the same student number given to them during their course once they attend college.
- ❖ ONLY dual credits from General Education can be used as General Education credits at college.
  - All General Education credits at Georgian College have a course code beginning GNED.
  - If the course is not General Education, do not assume it can be used as such.
- ❖ All credits that are specific to a program can be applied only to the program or programs from which the credit originates.
  - For example, MKTG1000, Introduction to Marketing can be applied to a variety of Business programs. It cannot be used in an Engineering program in any way.
  - For example, HLTH100, Health Care in Canada can only be applied to the Pre Health Sciences program. It cannot be used towards a Nursing program.
  - Please check with the College Registrar or your school board lead if you are unsure. We appreciate you providing accurate information to students, so that they are not disappointed at a later date.
  - You can find information about programs related to each dual credit at [www.centrallakes.ca](http://www.centrallakes.ca) under Course Information, then the semester, then Dual Credit Checklist under each course.
- ❖ Any transfer credits or exemptions to a program will be granted after the student receives and accepts an offer of admission from Georgian College.

### For other colleges:

- ❖ Exemption policies, procedures and application deadlines vary from college to college. Students should be advised to ask the Registrar's office or the program coordinator where they plan to attend.
- ❖ Students will have to make a request to apply the dual credit to their program.
  - They should request that their post-secondary transcripts be sent to the other college. This can be done during application through OCAS.
  - The other college may ask for a Request for Assessment of Previous Learning (PLAR).
  - There will be no fees for transferring your dual credit from one college to another.
- ❖ An information document follows from Registrars at Ontario's colleges.

## **How are dual credits considered in the application process?**

Applicants with dual credit courses will not be given admission advantage over applicants without dual credits. Marks from dual credit courses may be used in the calculation of admission averages, and will be treated as electives if they are part of the six highest senior level marks used in an average calculation.

## **After I finish high school and start a college program, will I get recognition for dual credits I have already successfully completed? What steps will I have to take?**

**If you plan to attend the same college where you earned your dual credit**, and the course you took is part of the program you now plan to pursue, it's likely that you can be granted transfer credit in or exemption from that course after you receive and accept an offer of admission to the program.

If the course you took is not part of the program you now plan to pursue, it's possible that the credit can be used as an elective towards your college certificate, diploma or degree.

In both cases, it will be important to follow the processes of the college you plan to attend. You may be asked to produce your college record as well as the course outline for the dual credit college course that you completed. Please contact the Registrar's Office at the college of your choice for further information.

**If you plan to attend a different college from the one where you earned your dual credit**, it may be possible to transfer that credit towards a certificate, diploma or degree at the college you now plan to attend. All Ontario colleges are bound by the Mobility and Transferability Protocol for College-to-College Transfer (November 2003) with respect to recognizing credits earned in other colleges. This protocol also covers the transferability of dual credit courses.

Whether or not you will be granted exemption/transfer credit will depend on how closely the course you took matches a required or elective course at your new college. Students should contact the college they plan to attend to discuss possible credit transfer and to find out what processes they must follow in order to have their credit recognized.